

## PROJECT DESCRIPTION

Title of the Project:	<b>Providing vocational trainings to Afghan and Iraqi refugees</b>
Partner Agreement No.:	137
Implementer:	Technical and Vocational Training Organisation (TVTO)
Operation:	IRN ABC
Budget Year:	2013
Population Planning Group(s):	IIRNB / IIRNC
Period covered by the Agreement:	20/02/2013- 31/12/2013
Pillar:	Pillar 1- Refugee Programme
Cost Centre(s):	33041

### 1. Project Overview

The Islamic Republic of Iran has been generously hosting hundreds of thousands of refugees for past three decades, and remains one of the largest refugee hosting countries in the world. Technical and Vocational Training Organisation (TVTO), affiliated to the Ministry of Labour and Social Affairs of the I.R.Iran, was established in 1980 as a result of incorporating three training centres for technical and vocational trainings. TVTO is officially responsible for holding the short-time technical and vocational training in Iran. It is also in charge of the special supervisory committee for the informal technical and vocational training that was formed by 16 ministries and organization. Although a governmental organization, the TVTO provides its training services in both public and private sectors.

Refugees who find themselves in protracted displacement situations experience a range of obstacles to their individual development and are especially vulnerable to erosion of skills and waste of their human capital. Therefore, provision of market-driven technical and vocational education and training is vital to enhance the human capital of the refugee community, and diversify their livelihood options to achieve greater livelihood outcomes. Increasing the economic capacity of households can promote durable solutions, particularly sustainable repatriation. Refugees who can build and protect their livelihood assets are more able and more likely to return to their home countries when it is safe to do so.

UNHCR Iran endeavours to include non-formal education and vocational training in its programmes. Skills training prepares individuals for the future and in its most fundamental form, it supports individuals' development and the attainment of their full potential, enhance an individual's capacity for self-reliance; and leave refugees better prepared for durable solutions.

It is expected that vocational skills training to be implemented through TVTO can further improve and influence on the prospects for sustainable reintegration of second-generation of the refugees returning from Iran to their country of origin, and to be considered as a complementary measure to the infrastructure development inside Afghanistan and Iraq and the international community is keen to contribute to it.

#### 1.1 Operational context

The Islamic Republic of Iran continues to host one of the largest refugee populations in the world. As of December 2012, according to the Bureau for Aliens and Foreign Immigrants' Affairs (BAFIA), the total number of refugees registered with the authorities stood at some 882,659 including some 840,158 Afghans and 42,501 Iraqis. Between January 2002 and December 2012, UNHCR assisted some 907,000 Afghan refugees to return home voluntarily. Some 29,000 Iraqi refugees have also been assisted to return home since 2003. Most refugees in the Islamic Republic of Iran reside in urban areas, with only 3 per cent living in settlements.

As highlighted in the Solutions Strategy for Afghan refugees( May 2012) which involves joint cooperation between UNHCR and Governments of I.R. Iran, Pakistan and Afghanistan. The goal of the Iranian Government and UNHCR is to promote durable solutions for registered refugees through improved access to basic services and diversified livelihood opportunities, facilitating voluntary repatriation, and assisting sustainable reintegration in returnee areas. Within the overall framework of the Solutions Strategy, the Governments of Islamic Republic of Iran and Afghanistan in close collaboration with UNHCR will evaluate the conditions in areas of return inside Afghanistan, and support interventions to enhance sustainable reintegration. Furthermore, the Government of Islamic Republic of Iran and UNHCR will profile the refugee population in Iran in order to support the Government of Afghanistan to establish "model areas of return" with the basic services and livelihood opportunities in place, conducive of sustainable reintegration. While voluntary repatriation remains







the preferred durable solution for the Afghan refugees in the Islamic Republic of Iran, programmes will be formulated to address the current gaps in the interlinking sectors of education, health and livelihoods with the aim to empower refugees and enable them to contribute to the rebuilding of their country upon return to Afghanistan.

The most pressing difficulties faced by refugees in both urban and refugee settlements are the high cost of skills trainings, and limited access to employment opportunities. UNHCR will continue advocacy to provide support in terms of provision of skills training classes for refugees and develop programmes to enhance refugees' self-reliance and livelihoods, and assist individual refugees with specific needs.

## **1.2 Justification for the Project**

The global economic downturn and the removal of subsidies in the Islamic Republic of Iran have led to a significant rise in the cost of medicine, health care, education and other social services. Inflation has been boosted by multiple increases in fuel and natural energy costs. Based on the vulnerability assessment/registration undertaken by the Government in the context of the refugee re-registration exercise in 2011, it is estimated that some 200,000 Afghan refugees are in urgent need of additional assistance in urban areas.

Due to the implementation of the targeted subsidies scheme, UNHCR has put a premium on welfare of refugees and a special attention is to be paid in this context to the needs of people who are at risk and/or who have specific needs.

The Afghan and Iraqi labour market currently faces a critical demand for skilled and semi-skilled people in order to cope with the rapid pace of reconstruction of the country. However, unemployment remains persistent among young generation who do not have the technical skills that are urgently needed for reconstruction efforts as well as the overall economic development of the country. Thus, proposed vocational skills expected to be gained through TVTO trainings which would further support and facilitate integration of returnees in both countries of Afghanistan and Iraq.

In accordance with the principle of "education for repatriation", the formal vocational skills training through TVTO is expected to lead to generation of income and enhanced self-reliance for refugees upon return to their country. Therefore, the expected outcome of this project is for young refugees to be equipped with meaningful skills that also match with the demands of the labour market in their country of origin, in anticipation of sustainable socioeconomic reintegration. The improvement of refugees' skills is vital for the reconstruction and development of their countries of origin, especially in protracted refugee situations such as case of the Afghan displacement.

Upon return to the country of origin returnees integrated in most sectors although three of them dominate: Construction, wholesale and shops and manufacturing. Lowest salaries are in agriculture (90\$/ month), Education (\$79/ month), as well as among labour workers. Highest salaries are among managers of & senior official (\$720/ month) as well as in the International Organizations/ NGOs sector. Women are mainly employed in education, in shops and small services, and crafts.<sup>1</sup>

## **2. Targeted Population of the Project**

Project activities will mostly target vulnerable individuals among 840,158 Afghan and 42,501 Iraqi refugees whom are currently registered in Iran..

### **2.1 Afghan and Iraqi Registered Refugees**

#### *a) Targeted population group description*

The project will be implemented in 14 provinces, i.e. Esfahan, Fars, Golestan, Kerman, Khorasan Jonubi, Khorasan Razavi, Qazvin, Qom, Semnan, Ilam, Boushehr, Khouzestan, Tehran and Yazd. Although the first priority will be for vulnerable refugees at the age of 16 to 35 which may be categorized as "Second Generation", that is, those refugees born in Iran, or who have spent more than half of their life in Iran but where feasible, individuals from vulnerable groups with higher age will be integrated in the mainstream training provided that they have the qualifications as set in TVTO's minimum enrolment criteria to access the courses.

<sup>1</sup> ILO website-publications



Province	Number of beneficiaries
Tehran	528
Semnan	48
Qom	144
Qazvin	108
Esfahan	156
Kerman	144
Yazd	96
Khorasan Razavi	168
South Khorasan	36
Golestan	72
Fars	108
Ilam	36
Boushehr	48
Khouzestan	60
<b>Total</b>	<b>1,752</b>

▪ Number of refugee Men attending the courses are 1014(58%) and number of refugee women are 738 (42%).

b) Demographic Data by Population Planning Group

Name of Population Planning Group: Afghan Refugees Registered by the Government						
Age Group	Male		Female		Total	
	in numbers	in %	in numbers	in %	in numbers	in %
0-4	25	0.003%	25	0.003%	50	0.006%
5-11	72,758	8.660%	68,137	8.110%	140,895	16.770%
12-17	91,240	10.860%	82,504	9.820%	173,744	20.680%
18-59	270,720	32.224%	221,244	26.334%	491,964	58.558%
60 and >	20,592	2.451%	12,913	1.537%	33,505	3.988%
<b>Total:</b>	<b>455,335</b>	<b>54.20%</b>	<b>384,823</b>	<b>45.80%</b>	<b>840,158</b>	<b>100.00%</b>
<b>Major Sites:</b> Tehran, Khorasan Razavi, Isfahan, Kerman						
Name of Population Planning Group: Iraqi Refugees Registered by the Government and UNHCR						
Age Group	Male		Female		Total	
	in numbers	in %	in numbers	in %	in numbers	in %
0-4	1,989	4.68%	1,853	4.36%	3,842	9.04%
5-11	3,412	8.03%	3,166	7.45%	6,578	15.48%
12-17	4,411	10.38%	3,663	8.62%	8,074	19.00%
18-59	15,536	36.55%	7,188	16.91%	22,724	53.46%
60 and >	820	1.93%	463	1.09%	1,283	3.02%
<b>Total:</b>	<b>26,168</b>	<b>61.57%</b>	<b>16,333</b>	<b>38.43%</b>	<b>42,501</b>	<b>100.00%</b>
<b>Major Sites:</b> Khuzestan, Qom, Tehran, Khorasan Razavi						

### 3. Implementation Arrangements

#### 3.1 Approach and process

- The signatories of this Tripartite Project Agreement are United Nations High Commissioner for Refugees (UNHCR), the Technical and Vocational Training Organisation (TVTO) and the Government of Iran represented by the Ministry of Interior/Bureau for Aliens and Foreign Immigrants' Affairs (MOI/BAFIA).
- The project will be implemented through Technical and Vocational Training Organisation of Iran (TVTO) in close collaboration with UNHCR- and MOI/BAFIA.
- To fulfil the objectives and responsibilities outlined in this Project Agreement, TVTO shall maintain a management structure and staff at the level agreed by all parties and shall share the information on staffing with UNHCR.

##### 3.1.1 Responsibilities of MOI/BAFIA

- MOI/BAFIA must undertake the overall co-ordination of the project;
- MOI/BAFIA must in close collaboration with TVTO and UNHCR, facilitate the participation of the refugee community in the mentioned provinces ;
- MOI/BAFIA must facilitate unhindered access for UNHCR staff – including personnel working on behalf of UNHCR – to refugee concentrated areas for all projects related activities;
- MOI/BAFIA will review statistical, financial and narrative reports, and monitor the implementation of the project in close collaboration with UNHCR

##### 3.1.2 Responsibilities of TVTO

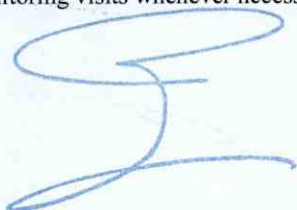
- TVTO must appoint a focal point for the implementation of the project to liaise and coordinate the activities with UNHCR and BAFIA at central and provincial levels;
- TVTO must complete the registration process maximum 8 weeks after signing of this Project Agreement in close collaboration with UNHCR and BAFIA.
- TVTO must ensure maximum participation of Afghan and Iraqi refugees who meet the criteria for each course in the vocational skills training offered under this project in the provinces of Esfahan, Fars, Golestan, Kerman, Khorasan Jonubi, Khorasan Razavi, Qazvin, Qom, Semnan, Ilam, Boushehr, Tehran, Khuzestan and Yazd.
- TVTO will finalise the list of participants selected through a joint committee consisting of representatives from UNHCR, BAFIA and TVTO at provincial level.
- TVTO must use the standard curriculum for each course and for that purpose shall apply the same criteria as to the minimum educational requirements, skills and abilities for the beneficiaries as those applicable for Iranians.
- TVTO must make public the standard curriculum for each course so that the beneficiaries can decide which course better suits their skills, qualifications and interests.
- TVTO will manage the training courses, and must ensure quality and comprehensiveness of the courses through provision of necessary technical expertise and standard curriculum ;
- TVTO must avoid ,to the extent possible, segregation of refugees from its national clients, and ensure balanced composition of courses, taking into account age group, and other applicable qualifications .
- TVTO must provide refreshments, stationaries and toolkits to all the beneficiaries, and make efforts to extend such services to the national participants as well;



- Following enrolment in to the courses TVTO must make available to UNHCR a list of beneficiaries of training courses with age, gender family code, nationality and full contact details;
- TVTO must ensure same candidates are not enrolled in different courses simultaneously. TVTO shall also avoid registration of the candidates who have benefited from this project previously.
- TVTO must make available to UNHCR the detailed list of beneficiaries who have passed the courses and received the certificates.
- TVTO must make available to UNHCR at the initial stage of the project the detailed specifications of the tools to be provided to the beneficiaries through forming a technical committee comprises of their provincial FPs and instructors.
- TVTO must issue certificates to successful beneficiary trainees within maximum two months after completion of the course;
- TVTO must provide transportation or financial aid in lieu of transportation to the beneficiaries .
- TVTO must make available to UNHCR certified financial statements of the expenditure pertaining to each centre for auditing purposes. All the reported expenditures shall be relevant to the courses under this Agreement during the implementation period. Any unspent balance should be returned to UNHCR (Art.11 of the Project agreement)
- TVTO must submit to UNHCR other reports as may be specified in the Basic Project Data (Project Agreement, Art. 2.08) and/or the Project Description set out in Annex A. UNHCR reserves the right to request in writing, if the need arises, additional *ad hoc* reports on activities pertaining to this Project Agreement.
- TVTO must provide periodic narrative, financial and statistical reports to BAFIA and UNHCR as per the signed Project Agreement (Art.11); The narrative reports shall include description of the implementation arrangement, lessons learned and other required information in accordance with the Narrative Report Format (Annex D of the Project Agreement);
- TVTO must for the entire workforce assigned to the Project Agreement, present a Staffing Table with names, functional titles, period of employment and cost to be charged to the Sub- Project;

### 3.1.3 Responsibilities of UNHCR:

- UNHCR will assist TVTO in the selection of the participants, and ensure that priority is given to beneficiaries with specific needs or those belonging to vulnerable groups, provided that they meet the minimum requirements for the course;
- UNHCR must, within the ten working days following the signing of this Project Agreement by the Parties, make a first remittance (Art. 2.11) to the designated bank account as stated in the Basic Project Data (Art. 2.14).
- UNHCR must, thereafter, and subject to the availability of funds, make further remittances commensurate with the progress of the Project and in accordance with the Project's liquidity status as evidenced by Implementing Partner Financial Reports (Part 1), certifying that not more than 30% of the last instalment received remains unspent. A forecast of indicative cash requirements has been agreed and stated in the Basic Project Data. The forecast of indicative cash requirements shall take into account any retention of funds for the payment of procurement by UNHCR as indicated in the Project Description and Budget set out in Annexes A and B.
- UNHCR must ensure that the same candidates are not enrolled in different courses simultaneously.
- UNHCR in close collaboration with MOI/BAFIA will coordinate, monitor and evaluate this project;
- UNHCR must prepare donor reports, when and if required;
- UNHCR in close collaboration with TVTO and MOI/BAFIA will undertake regular monitoring missions, and additional monitoring visits whenever necessary, as well as bi-annual evaluation visits to the project sites.



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### 3.2 Coordination mechanisms

A standard Tripartite Project Agreement will be signed by TVTO, MOI/BAFIA and UNHCR. The project will be implemented by TVTO in close collaboration with UNHCR and MOI/BAFIA. UNHCR will closely monitor all stages of the project implementation.

In order to ensure smooth and quality implementation of the project and the inclusion of the most vulnerable persons of concern, UNHCR Office in Tehran and its Sub-Offices will work closely with TVTO at central and provincial levels.

### 3.3 Monitoring and reporting

#### 3.3.1 Responsibilities of TVTO

- TVTO must ensure that the courses meet standards set by law and official guidelines of the Islamic Republic of Iran. UNHCR and MOI/BAFIA will jointly monitor the timely implementation of the activities as per the attached work plan (Annex C).
- TVTO, UNHCR and MOI/BAFIA field/provincial offices must notify their respective central offices of any delays or constraints encountered in the implementation of the agreed activities, and propose relevant corrective measures/actions.
- TVTO must submit to UNHCR Implementing Partner Reports Part 1 (Financial Report) when requesting the payment by UNHCR of further instalments, and Part 1 (Financial Monitoring) and Part 2 (Performance Monitoring) by the dates indicated in the Basic Project Data (Project Agreement, Art. 2.08).
- Upon completion of the Project, TVTO must submit to UNHCR with the Implementing Partner Financial Report (IPFR) Part 1, a list showing all outstanding commitments together with the name of the contractor, the supplier or any other payee to whom such commitments have been made. UNHCR will not be liable for the settlement of any commitments of which it has not been so informed in writing.
- TVTO must submit to UNHCR the Final Implementing Partner Monitoring Report Parts 1 and 2, on the date indicated in Art. 2.08 of the Project Agreement
- The provincial BAFIA and TVTO offices must facilitate UNHCR's visits to the implementation sites for monitoring of the agreed activities.

#### 3.3.2 Responsibilities of Government jointly with UNHCR:

- UNHCR will monitor the implementation of the project physically and financially.
- UNHCR in collaboration with MOI/BAFIA and TVTO will hold regular meetings to follow up on the lessons learned and recommendations of the monitoring visits, in order for all parties of this Project Agreement to take necessary actions for improvement of the project.

### 3.4 Visibility

TVTO must accord UNHCR the minimum publicity possible (using logo) with regard to the implementation of the Sub-Project. TVTO agrees to fully identify and acknowledge UNHCR as a donor of the Sub-Project in reports, statements, advertisements and materials regarding the Sub-Project. TVTO must produce texts in both English and Farsi language with regard to visibility materials of this Sub-Project.

TVTO must use UNHCR, MOI/BAFIA name and logo with respect to the Sub-Project, only.

**Sample visibility banner content:**

Name of the project

Implementer: TVTO

Supporters: BAFIA and UNHCR

Donation: Donated by (Name of the Donor)

Logos:



TVTO must share with UNHCR the sample banner prepared for visibility purposes prior to publication.

**4. Related Inputs and Projects**

TVTO will make available the necessary human resources, expertise, services and their premises for the implementation of this project.

MOI/BAFIA will make available the necessary human resources, expertise and physical space for the implementation of this project.

A large, stylized handwritten signature in blue ink, possibly reading 'S. I.' or similar.

A handwritten signature in blue ink, possibly reading 'D. P.', with a small number '7' written below it.

A handwritten signature in blue ink, possibly reading 'B. D.' or similar.



## 5. Framework for Planned Results

IIRNB , IIRNC (Afghan and Iraqi Refugees)

PF (Protection and Mixed Solutions)

5 (Community empowerment and self-reliance)

<b>Objective: Self-reliance and livelihoods improved (513)</b>	<p><b>Problem description:</b></p> <ul style="list-style-type: none"> <li>Refugees who find themselves in protracted displacement situations experience a range of obstacles to their individual development and are especially vulnerable to erosion of skills and waste of their human capital. Therefore, provision of market-driven technical and vocational education and training is vital to enhance the human capital of the refugee community, and diversify their livelihood options to achieve greater livelihood outcomes. Evidence shows that those who receive vocational training, are far more willing to leave their host countries. Such opportunities encourage repatriation more effectively than the monetary incentives or imposing policies.</li> <li>As highlighted in the Solutions Strategy ( May 2012), the goal of the Iranian Government and UNHCR is to promote durable solutions for registered refugees through improved access to basic services and diversified livelihood opportunities, facilitating voluntary repatriation, and assisting sustainable reintegration in returnee areas. Within the overall framework of the Solutions Strategy, the Governments of Islamic Republic of Iran and Afghanistan in close collaboration with UNHCR will evaluate the conditions in areas of return inside Afghanistan, and support interventions to enhance sustainable reintegration. Furthermore, the Government of Islamic Republic of Iran and UNHCR will profile the refugee population in Iran in order to support the Government of Afghanistan to establish "model areas of return" with the basic services and livelihood opportunities in place, conducive of sustainable reintegration. While voluntary repatriation remains the preferred durable solution for the Afghan refugees in the Islamic Republic of Iran, programmes will be formulated to address the current gaps in the interlinking sectors of education, health and livelihoods with the aim to empower refugees and enable them to contribute to the rebuilding of their country upon return.</li> <li>The vocational skills training in host countries that can improve the prospects for sustainable reintegration of second-generation of the refugees returning from Iran to their country of origin can be seen as complementary measures to the infrastructure development inside their country of origin..</li> <li>In accordance with the principle of "education for repatriation", the formal vocational skills training through TVTO can lead to generation of income and enhanced self-reliance for refugees upon return to their country. Therefore, the expected outcome of this project is for young refugees to be equipped with meaningful skills that also match with the demands of the labour market in their country of origin, in anticipation of sustainable socioeconomic reintegration.</li> </ul> <p><b>Intended impact:</b></p>
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<b>Impact Indicator(s)</b>	<b>Site</b>
% PoC (18-59 yrs) earning at least minimum wages for more than 6 months per year	14 provinces

<b>Output:</b>	
Vocational training - Technical skills provided (513AN)	<b>Output description:</b> <ol style="list-style-type: none"> <li>1. Registration of beneficiaries within maximum 8 weeks after signing of this Project Agreement</li> <li>2. Provision of vocational training to Afghan and Iraqi refugees who meet the criteria for each course offered under this project in the provinces of Esfahan, Fars, Golestan, Kerman, Khorasan Jonubi, Khorasan Razavi, Qazvin, Qom, Semnan, Ilam, Boushehr, Tehran, Khouzestan and Yazd.</li> <li>3. Provision of quality and comprehensive vocational courses in accordance with standard curriculums;</li> <li>4. Issuance of accredited certificates for successful beneficiary trainees within maximum two months after completion of the course;</li> <li>5. Provision of refreshments, stationary, tools and transportation aid;</li> </ol>
<b>Performance Indicator(s)</b>	<b>Site</b>
# of PoC provided with vocational training # of PoC receiving certification in VTEF (by sex)	<b>Target</b> 1752 -100%
	<ul style="list-style-type: none"> <li>14 provinces (Esfahan, Fars, Golestan, Kerman, Khorasan Jonubi, Khorasan Razavi, Qazvin, Qom, Semnan, Ilam, Boushehr, Tehran, Khouzestan and Yazd )</li> </ul>

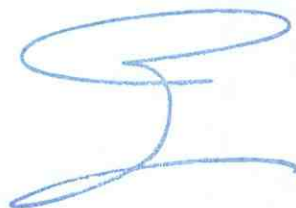


## BUDGET REPORT - ITEMISED DETAIL

Page No: 1  
Run Date: 06/02/2013  
Run Time: 13:45:20

Report ID: HCREPM03  
Business Unit: UNHCR Model: DETAIL2013 Version: 4  
Budget Year: 2013 Budget Centre: 33041 Implementer: 1124015

Sector-Activity Account	Item Description	Nbr of Units	Cost Per Unit	Currency	Amount
Implementer: 1124015 VOCATIONAL TRAINING CENTRE, IS					
<u>513AN - Voc trn- tech skills provided</u>					
607400	TEACHING, TRAINING EQUIPMENT			IRR	1,611,840,000.00
612040	BOOKS, STUDENT SUPPLIES			IRR	1,839,600,000.00
614020	IP NATIONAL PERSONNEL COSTS			IRR	755,000,000.00
614060	IMPLPARTNER TRAINING COURSE			IRR	11,693,561,040.00
624390	LOCAL TRANSPORT (TAXI, RENTAL			IRR	700,000,000.00
Total for Sector: 5				IRR	16,600,001,040.00
Total for Implementer: 1124015				IRR	16,600,001,040.00
Grand Total for Budget Centre: 33041					
				IRR	16,600,001,040.00





## Annex B

Province	Counties	City	Gender	tra	per training	Number of trainees	hrs per person per training	cost (toman) per person per hour	Course (IR/Reqs)	Materials tools costs (toman)	Spares materials and brooks fees	Total	Management and Monitoring fee (toman)	Transportation for students (toman)	Grand total				
Tehran Province	Varamin Pishva	Building electricity grade 1	Male	390	12	4 680	16 200	75 916 000	11 040 000	12 600 000									
	Automotive grade 2	Male	720	12	8 640	17 800	153 792 000	11 040 000	12 600 000										
	car electricity repair grade 2	Male	480	12	5 760	17 600	101 376 000	11 040 000	12 600 000										
	Industrial electricity grade 2	Male	1050	12	13 080	16 200	211 896 000	11 040 000	12 600 000										
	Total					48		542 860 000	44 160 000	50 400 000		637 440 000							
	Varamin	mobile repair	Male	130	12	1 560	16 200	25 272 000	11 040 000	12 600 000									
	accounting (finance)	Female	140	12	1 680	11 300	18 984 000	11 040 000	12 600 000										
	accounting (advised)	Female	130	12	1 560	11 300	17 628 000	11 040 000	12 600 000										
	Building electricity grade 2	Male	700	12	8 400	16 200	136 080 000	11 040 000	12 600 000										
	Total					48		197 864 000	44 160 000	50 400 000		292 524 000							
Eslamshahr	Computer user	Male	300	12	3 600	11 800	42 480 000	11 040 000	12 600 000										
	ICDL grade 2	Male	50	12	600	11 800	7 080 000	11 040 000	12 600 000										
	Tailoring grade 2	Female	460	12	5 520	15 300	84 456 000	11 040 000	12 600 000										
	fabrics painting	Female	285	12	3 420	15 300	52 326 000	11 040 000	12 600 000										
	Computer user	Female	300	12	3 600	11 800	42 480 000	11 040 000	12 600 000										
	graphic designer with computers	Female	200	12	2 400	11 800	28 560 000	11 040 000	12 600 000										
	tailoring formal dress	Female	216	12	2 592	15 300	39 657 600	11 040 000	12 600 000										
	embroidery for leather and suede	Female	200	12	2 400	16 600	39 840 000	11 040 000	12 600 000										
	Total					96		336 879 600	89 320 000	100 800 000		526 999 600							
	Pakdadih	electrical maintenance repair grade 2	Male	720	12	8 640	16 200	136 568 000	11 040 000	12 600 000									
welding E3	Male	288	12	3 456	26 500	91 584 000	11 040 000	12 600 000											
plaster and installing sanitation appliances grade 2	Male	500	12	6 000	17 400	104 400 000	11 040 000	12 600 000											
Total					36		335 952 000	33 120 000	37 800 000		406 872 000								
Shahr e Rey	metallic repair grade 2	Male	240	12	2 880	17 000	48 960 000	11 040 000	12 600 000										
	assembling computer systems	Male	80	12	960	16 200	15 552 000	11 040 000	12 600 000										
	welding E3	Male	288	12	3 456	26 500	91 584 000	11 040 000	12 600 000										
	Total				36		166 096 000	33 120 000	37 800 000		227 016 000								
	car electrically repair grade 2	Male	480	12	5 760	17 600	101 376 000	11 040 000	12 600 000										
	Building electricity grade 2	Male	700	12	8 400	16 200	136 080 000	11 040 000	12 600 000										
	carving grade 2	Female	550	12	6 600	15 700	103 620 000	11 040 000	12 600 000										
	Total				36		341 076 000	33 120 000	37 800 000		411 996 000								
	Robat Karim	Automotive grade 2	Male	720	12	8 640	17 800	153 792 000	11 040 000	12 600 000									
	Building electricity grade 2	Male	700	12	8 400	16 200	136 080 000	11 040 000	12 600 000										
welding E3	Male	288	12	3 456	26 500	91 584 000	11 040 000	12 600 000											
soldering grade 2	Male	688	12	8 256	25 000	208 400 000	11 040 000	12 600 000											
PLC apprentice grade 2	Male	272	12	3 264	16 500	53 656 000	11 040 000	12 600 000											
Total				60		641 712 000	66 200 000	83 000 000		756 912 000									
Damavand	General artificial flower making	Female	350	12	4 200	15 300	64 260 000	11 040 000	12 600 000										
	fabrics painting	Female	285	12	3 420	15 300	52 326 000	11 040 000	12 600 000										
	carpet weaving grade 2	Female	450	12	5 400	15 200	82 080 000	11 040 000	12 600 000										
	ICDL grade 2	Female	50	12	600	11 800	7 080 000	11 040 000	12 600 000										
	ICDL grade 1	Female	98	12	1 176	11 800	13 876 800	11 040 000	12 600 000										
	wooden carvings grade 2	Female	400	12	4 800	15 700	75 360 000	11 040 000	12 600 000										
	carving grade 2	Female	550	12	6 600	16 700	103 620 000	11 040 000	12 600 000										
	welding E3	Male	288	12	3 456	26 500	91 584 000	11 040 000	12 600 000										
	welding E6	Male	213	12	2 556	26 500	67 734 000	11 040 000	12 600 000										
	domestic and commercial gas plumbing	Male	700	12	8 400	21 000	176 400 000	11 040 000	12 600 000										
car electricity repair grade 2	Male	480	12	5 760	17 600	101 376 000	11 040 000	12 600 000											
automotive grade 2	Male	720	12	8 640	17 800	153 792 000	11 040 000	12 600 000											
electrical machines repair grade 2	Male	720	12	8 640	16 200	136 080 000	11 040 000	12 600 000											
Total				166		1 129 466 800	143 520 000	163 800 000		1 436 776 800									
Shahr e Rey	women tailoring grade two	Female	460	12	5 520	15 300	84 456 000	11 040 000	12 600 000										
Total				628		3 766 472 400	486 780 000	564 400 000		4 806 652 400									
	GRAND TOTAL																		



Province	City	Activity	Rate	Gender	Rate	Number of trainees	Cost per person per training	Course fee (RUE)	Tools cost	Shoes, stationaries and books fees	Total	Management and Monitoring fee	Transportation for students	Grand total	
Dammam	دمشق	building electricity grade 2	بناء كهرباء المرحلة 2	M	700	12	8,400	16,200	135,080,000	11,040,000	12,600,000				
		car electricity repair grade 1	تصليح كهرباء سيارات المرحلة 1	M	640	12	7,680	17,600	135,168,000	11,040,000	12,600,000				
		automotive grade 1	تصليح السيارات المرحلة 1	M	800	12	9,600	17,800	170,880,000	11,040,000	12,600,000				
		car electricity repair grade 2	تصليح كهرباء سيارات المرحلة 2	M	480	12	5,760	17,600	101,376,000	11,040,000	12,600,000				
		auto mechanic grade 2	تصليح السيارات المرحلة 2	M	720	12	8,640	17,800	153,792,000	11,040,000	12,600,000				
		welding E3	تصليح كهرباء المرحلة 3	M	288	12	3,456	26,500	91,584,000	11,040,000	12,600,000				
		turnery grade 2	تصليح كهرباء المرحلة 2	M	640	12	7,680	25,000	162,000,000	11,040,000	12,600,000				
		field nursery planter	تصليح كهرباء المرحلة 2	M	240	12	2,880	16,600	44,928,000	11,040,000	12,600,000				
		precious stone jeweller	تصليح كهرباء المرحلة 2	F	150	12	1,800	25,000	45,000,000	11,040,000	12,600,000				
		Type of tailoring	تصليح كهرباء المرحلة 2	F	131	12	1,572	16,300	24,051,600	11,040,000	12,600,000				
Dammam	دمشق	Type of tailoring	تصليح كهرباء المرحلة 2	F	162	12	1,944	16,300	29,743,200	11,040,000	12,600,000				
		women bag sewing	تصليح كهرباء المرحلة 2	F	228	12	2,736	16,200	44,323,200	11,040,000	12,600,000				
		Total			144				1,168,928,000	132,480,000	151,200,000	1,452,608,000			
		building electricity grade 2	بناء كهرباء المرحلة 2	M	700	12	8,400	16,200	136,080,000	11,040,000	12,600,000				
		car electricity repair grade 2	تصليح كهرباء سيارات المرحلة 2	M	480	12	5,760	17,600	101,376,000	11,040,000	12,600,000				
		welding E3	تصليح كهرباء المرحلة 3	M	288	12	3,456	26,500	91,584,000	11,040,000	12,600,000				
		welding E5	تصليح كهرباء المرحلة 5	M	213	12	2,556	26,500	67,734,000	11,040,000	12,600,000				
		turnery grade 2	تصليح كهرباء المرحلة 2	M	640	12	7,680	25,000	162,000,000	11,040,000	12,600,000				
		ICDL 2	تصليح كهرباء المرحلة 2	F	50	12	600	11,800	7,080,000	11,040,000	12,600,000				
		ICDL 1	تصليح كهرباء المرحلة 1	F	98	12	1,176	11,800	13,876,800	11,040,000	12,600,000				
Dammam	دمشق	Traditional cook	تصليح كهرباء المرحلة 2	F	130	12	1,560	19,600	30,576,000	11,040,000	12,600,000				
		Tailoring with direct measurement on fabrics	تصليح كهرباء المرحلة 2	F	340	12	4,080	16,300	62,424,000	11,040,000	12,600,000				
		Total			108				702,730,800	99,360,000	113,400,000	916,490,800			
		car electricity repair grade 2	تصليح كهرباء سيارات المرحلة 2	M	480	12	5,760	17,600	101,376,000	11,040,000	12,600,000				
		industrial electricity grade 2	تصليح كهرباء المرحلة 2	M	1080	12	13,080	16,200	211,896,000	11,040,000	12,600,000				
		plumber and installing sanitation appliances grade 2	تصليح كهرباء المرحلة 2	M	500	12	6,000	17,400	104,400,000	11,040,000	12,600,000				
		tailoring for kids and girls	تصليح كهرباء المرحلة 2	F	246	12	2,952	16,300	45,168,000	11,040,000	12,600,000				
		Mushroom cultivation	تصليح كهرباء المرحلة 2	F	150	12	1,800	16,300	29,340,000	11,040,000	12,600,000				
		Saffron planting	تصليح كهرباء المرحلة 2	F	115	12	1,380	17,300	23,874,000	11,040,000	12,600,000				
		Herbal plant cultivation	تصليح كهرباء المرحلة 2	F	175	12	2,100	17,200	36,120,000	11,040,000	12,600,000				
Dammam	دمشق	embroidery for leather and purses	تصليح كهرباء المرحلة 2	F	200	12	2,400	16,800	39,840,000	11,040,000	12,600,000				
		Total			12				39,840,000	11,040,000	12,600,000	63,480,000			
		carpetary grade 2	تصليح كهرباء المرحلة 2	M	830	12	9,960	20,800	205,176,000	11,040,000	12,600,000				
		Ribbon and Embroidered works	تصليح كهرباء المرحلة 2	F	210	12	2,520	15,300	38,556,000	11,040,000	12,600,000				
		Total			12				205,176,000	11,040,000	12,600,000	228,816,000			
		winding E3	تصليح كهرباء المرحلة 3	M	288	12	3,456	26,500	91,584,000	11,040,000	12,600,000				
		welding E6	تصليح كهرباء المرحلة 6	M	213	12	2,556	26,600	67,734,000	11,040,000	12,600,000				
		infomechanic grade 2	تصليح كهرباء المرحلة 2	M	720	12	8,640	17,800	153,792,000	11,040,000	12,600,000				
		Total			36				313,110,000	33,120,000	37,800,000	384,030,000			
		Grand Total			168				1,148,853,800	143,620,000	163,800,000	1,456,173,800			
Dammam	دمشق	building electricity grade 2	بناء كهرباء المرحلة 2	M	700	12	8,400	16,200	135,080,000	11,040,000	12,600,000				
		car electricity repair grade 1	تصليح كهرباء سيارات المرحلة 1	M	640	12	7,680	17,600	135,168,000	11,040,000	12,600,000				
		automotive grade 1	تصليح السيارات المرحلة 1	M	800	12	9,600	17,800	170,880,000	11,040,000	12,600,000				
		car electricity repair grade 2	تصليح كهرباء سيارات المرحلة 2	M	480	12	5,760	17,600	101,376,000	11,040,000	12,600,000				
		auto mechanic grade 2	تصليح السيارات المرحلة 2	M	720	12	8,640	17,800	153,792,000	11,040,000	12,600,000				
		welding E3	تصليح كهرباء المرحلة 3	M	288	12	3,456	26,500	91,584,000	11,040,000	12,600,000				
		turnery grade 2	تصليح كهرباء المرحلة 2	M	640	12	7,680	25,000	162,000,000	11,040,000	12,600,000				
		field nursery planter	تصليح كهرباء المرحلة 2	M	240	12	2,880	16,600	44,928,000	11,040,000	12,600,000				
		precious stone jeweller	تصليح كهرباء المرحلة 2	F	150	12	1,800	25,000	45,000,000	11,040,000	12,600,000				
		Type of tailoring	تصليح كهرباء المرحلة 2	F	131	12	1,572	16,300	24,051,600	11,040,000	12,600,000				
Dammam	دمشق	Type of tailoring	تصليح كهرباء المرحلة 2	F	162	12	1,944	16,300	29,743,200	11,040,000	12,600,000				
		women bag sewing	تصليح كهرباء المرحلة 2	F	228	12	2,736	16,200	44,323,200	11,040,000	12,600,000				
		Total			144				1,168,928,000	132,480,000	151,200,000	1,452,608,000			
		building electricity grade 2	بناء كهرباء المرحلة 2	M	700	12	8,400	16,200	136,080,000	11,040,000	12,600,000				
		car electricity repair grade 2	تصليح كهرباء سيارات المرحلة 2	M	480	12	5,760	17,600	101,376,000	11,040,000	12,600,000				
		welding E3	تصليح كهرباء المرحلة 3	M	288	12	3,456	26,500	91,584,000	11,040,000	12,600,000				
		welding E5	تصليح كهرباء المرحلة 5	M	213	12	2,556	26,500	67,734,000	11,040,000	12,600,000				
		turnery grade 2	تصليح كهرباء المرحلة 2	M	640	12	7,680	25,000	162,000,000	11,040,000	12,600,000				
		ICDL 2	تصليح كهرباء المرحلة 2	F	50	12	600	11,800	7,080,000	11,040,000	12,600,000				
		ICDL 1	تصليح كهرباء المرحلة 1	F	98	12	1,176	11,800	13,876,800	11,040,000	12,600,000				
Dammam	دمشق	Traditional cook	تصليح كهرباء المرحلة 2	F	130	12	1,560	19,600	30,576,000	11,040,000	12,600,000				
		Tailoring with direct measurement on fabrics	تصليح كهرباء المرحلة 2	F	340	12	4,080	16,300	62,424,000	11,040,000	12,600,000				
		Total			108				702,730,800	99,360,000	113,400,000	916,490,800			
		car electricity repair grade 2	تصليح كهرباء سيارات المرحلة 2	M	480	12	5,760	17,600	101,376,000	11,040,000	12,600,000				
		industrial electricity grade 2	تصليح كهرباء المرحلة 2	M	1080	12	13,080	16,200	211,896,000	11,040,000	12,600,000				
		plumber and installing sanitation appliances grade 2	تصليح كهرباء المرحلة 2	M	500	12	6,000	17,400	104,400,000	11,040,000	12,600,000				
		tailoring for kids and girls	تصليح كهرباء المرحلة 2	F	246	12	2,952	16,300	45,168,000	11,040,000	12,600,000				
		Mushroom cultivation	تصليح كهرباء المرحلة 2	F	150	12	1,800	16,300	29,340,000	11,040,000	12,600,000				
		Saffron planting	تصليح كهرباء المرحلة 2	F	115	12	1,380	17,300	23,874,000	11,040,000	12,600,000				
		Herbal plant cultivation	تصليح كهرباء المرحلة 2	F	175	12	2,100	17,200	36,120,000	11,040,000	12,600,000				
Dammam	دمشق	embroidery for leather and purses	تصليح كهرباء المرحلة 2	F	200	12	2,400	16,800	39,840,000	11,040,000	12,600,000				
		Total			12				39,840,000	11,040,000	12,600,000	63,480,000			
		carpetary grade 2	تصليح كهرباء المرحلة 2	M	830	12	9,960	20,800	205,176,000	11,040,000	12,600,000				
		Ribbon and Embroidered works	تصليح كهرباء المرحلة 2	F	210	12	2,520	15,300	38,556,000	11,040,000	12,600,000				
		Total			12				205,176,000	11,040,000	12,600,000	228,816,000			
		winding E3	تصليح كهرباء المرحلة 3	M	288	12	3,456	26,500	91,584,000	11,040,000	12,600,000				
		welding E6	تصليح كهرباء المرحلة 6	M	213	12	2,556	26,600	67,734,000	11,040,000	12,600,000				
		infomechanic grade 2	تصليح كهرباء المرحلة 2	M	720	12	8,640	17,800	153,792,000	11,040,000	12,600,000				
		Total			36				313,110,000	33,120,000	37,800,000	384,030,000			
		Grand Total			168				1,148,853,800	143,620,000	163,800,000	1,456,173,800			



Province	محافظة	Education	موضوع	جنس	Gender	hrs per training	Number of trainees	hrs per person per training	Cost per person per hour	Courses (hrs)	Tools costs	Stamps, stipendities and books fees	Total	Management and Monitoring fee	Transportation for students	Grand total
Kerman	کرمان	Bardar	car electricity repair grade 1	مرد	M	640	12	7.680	17.600	135.168.000	11.040.000	12.600.000				
			welding E6	مرد	M	213	12	2.556	26.500	67.734.000	11.040.000	12.600.000				
		Rafsanjan	Total				24			202.902.000	22.080.000	24.200.000	250.182.000			
			car paint making grade 2	مرد	M	540	12	6.480	22.500	145.800.000	11.040.000	12.600.000				
		Rafsanjan	welding E6	مرد	M	213	12	2.556	26.500	67.734.000	11.040.000	12.600.000				
			Total				24			213.534.000	22.080.000	24.200.000	250.814.000			
		Kerman	accounting (advanced)	زن	F	140	12	1.680	11.300	18.984.000	11.040.000	12.600.000				
			tailoring grade 2	زن	F	460	12	5.520	16.300	84.456.000	11.040.000	12.600.000				
			upper layer shoe making grade 2	زن	F	192	12	2.304	16.800	38.246.400	11.040.000	12.600.000				
			accounting (basic)	مرد	M	130	12	1.560	11.300	17.628.000	11.040.000	12.600.000				
Yazd	یزد	Taft	welding E3	مرد	M	264	12	3.168	15.300	84.456.000	11.040.000	12.600.000				
			welding E6	مرد	M	213	12	2.556	26.500	67.734.000	11.040.000	12.600.000				
		Mehled	automechanic grade 1	مرد	M	800	12	9.600	17.800	170.880.000	11.040.000	12.600.000				
			mobile repair	مرد	M	130	12	1.560	16.200	25.272.000	11.040.000	12.600.000				
		Arak	Total				96			614.764.400	89.320.400	100.800.000	703.804.400			
			GRAND TOTAL				144			931.220.400	132.240.000	151.200.000	1.214.660.400			
		Taft	fuel injecting mechanic for cars	مرد	M	192	12	2.304	17.600	60.025.600	11.040.000	12.600.000				
			women bag sewing	زن	F	228	12	2.736	16.200	44.323.200	11.040.000	12.600.000				
		Mehled	women tailoring grade 2	زن	F	460	12	5.520	15.300	84.456.000	11.040.000	12.600.000				
			women and girls clothes designing	زن	F	264	12	3.168	15.300	48.470.400	11.040.000	12.600.000				
Khorasan Razavi	خراسان رضایی	Taft	Total				48			238.975.200	41.160.000	50.400.000	332.535.200			
			car electricity repair grade 1	مرد	M	640	12	7.680	17.600	135.168.000	11.040.000	12.600.000				
		Mehled	Total				12			135.168.000	11.040.000	12.600.000	158.808.000			
			tailoring formal dress	زن	F	216	12	2.592	15.300	39.657.600	11.040.000	12.600.000				
		Arak	women tailoring grade 2	زن	F	460	12	5.520	15.300	84.456.000	11.040.000	12.600.000				
			Total				24			124.113.600	22.080.000	25.200.000	171.393.600			
		Arak	women clothes pattern making	زن	F	323	12	3.876	15.300	59.302.800	11.040.000	12.600.000				
			Total				12			59.302.800	11.040.000	12.600.000	82.942.800			
		Mashad	GRAND TOTAL				96			556.655.600	89.320.000	100.800.000	746.775.600			
			automechanic repair grade 1	مرد	M	800	12	9.600	17.800	170.880.000	11.040.000	12.600.000				
South Khorasan	خراسان جنوبی	Teh	car electricity repair grade 1	مرد	M	640	12	7.680	17.600	135.168.000	11.040.000	12.600.000				
			ICDL 2	مرد	M	50	12	600	11.800	7.080.000	11.040.000	12.600.000				
		Teh	ICDL 1	مرد	M	88	12	1.176	11.800	13.876.800	11.040.000	12.600.000				
			accounting (advanced)	زن	F	140	18	2.520	11.300	28.476.000	16.900.000	16.900.000				
		Teh	ICDL 2	زن	F	50	12	600	11.800	7.080.000	11.040.000	12.600.000				
			ICDL 1	زن	F	88	12	1.176	11.800	13.876.800	11.040.000	12.600.000				
		Teh	women bag sewing	زن	F	228	12	2.736	16.200	44.323.200	11.040.000	12.600.000				
			Tailoring with direct measurement on fabrics	زن	F	340	12	4.080	15.300	62.424.000	11.040.000	12.600.000				
		Teh	Total				108			397.744.800	98.360.000	113.400.000	610.504.800			
			hairdressing	زن	F	323	12	3.876	21.800	84.694.400	11.040.000	12.600.000				
South Khorasan	خراسان جنوبی	Teh	sewing of sleeping suit	زن	F	110	12	1.320	15.300	20.196.000	11.040.000	12.600.000				
			domestic and commercial gas planting	مرد	M	700	12	8.400	21.000	176.400.000	11.040.000	12.600.000				
		Neyshahr	Total				36			291.480.400	33.120.000	37.800.000	352.400.400			
			curtain sewing grade 2	زن	F	250	12	3.000	27.600	82.600.000	11.040.000	12.600.000				
		Neyshahr	plastering grade 3	مرد	M	28	12	336	14.150	4.754.400	11.040.000	12.600.000				
			Total				24			87.354.400	22.080.000	25.200.000	134.634.400			
		Bijland	GRAND TOTAL				188			768.779.600	164.680.000	176.400.000	1,097,738.600			
			ceramic carving (handcraft)	زن	F	90	12	1.080	22.000	23.760.000	11.040.000	12.600.000				
		Bijland	ICDL 2	مرد	M	50	12	600	11.800	7.080.000	11.040.000	12.600.000				
			building painting	مرد	M	28	12	336	14.140	4,751,040	11,040,000	12,600,000				
South Khorasan	خراسان جنوبی	Total	GRAND TOTAL				36			35,591,040	33,120,000	37,800,000	106,511,040			
							36			35,591,040	33,120,000	37,800,000	106,511,040			

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## PROJECT WORKPLAN

### Providing vocational trainings to Afghan and Iraqi refugees

Title of the Project:

Partner Agreement No.:

Implementer:

Reported by:

Reporter title:

Operation:

Budget Year:

Period covered by the Report:

Date Report Submitted:

Pillar:

Cost centre(s):

Technical and Vocational Training Organisation (TVTO)

Mr. Ajdar Valikhani

Logistics and administrative deputy

IRN ABC

2013

14/02/2013- 31/12/2013

[enter the date when the Report is submitted]

Pillar 1- Refugee Programme

33041

IIRNB , IIRNC (Afghan and Iraqi Refugees)

PF (Protection and Mixed Solutions)

5 (Community empowerment and self-reliance)

### Objective: Self reliance and livelihoods improved (513)

#### Vocational training - Technical skills provided (513AN)

Activity [100chars]	Site (Optional)	Start date	End date
<ol style="list-style-type: none"> <li>1. Registration of beneficiaries within maximum 8 weeks after signing of this Project Agreement</li> <li>2. Provision of vocational training to Afghan and Iraqi refugees who meet the criteria for each course offered under this project in the provinces of Esfahan, Fars, Golestan, Kerman, Khorasan Jonubi, Khorasan Razavi, Qazvin, Qom, Semnan, Ilam, Boushehr, Tehran, Khuzestan and Yazd.</li> <li>3. Provision of quality and comprehensive vocational courses in accordance with standard curriculums;</li> <li>4. Issuance of accredited certificates for successful beneficiary trainees within maximum two months after completion of the course;</li> <li>5. Provision of refreshments, stationary, tools and transportation aid to the beneficiaries;</li> </ol>	Technical and Vocational training Organisation (TVTO)	14/02/2013	31/12/2013





IP Financial Report # 1  
For Implementer 1124015  
VOCATIONAL TRAINING CENTRE, IS

For Budget Year 2013

Reporting period from:

to:

Report Date:

Currency: IRR  
Run Date: 02/12/13 07:02:40

Operation: IRN ABC -  
Cost Centre: 33041 - IRAN, ISLAMIC REP OF, TEHRAN  
SITUATION:1900 - ANNUAL BUDGET EXCOM APPROVED; PPG: IIRNB - Afghan refugees and asylum seekers; GOAL: PF - Protection and mixed solutions; OBJECTIVE: 513 - Vocational training - Technical skills provided;

0000000137

IRN01

BU/Agreement No:

513AN Vocational training - Technical skills provided

Description	Account	Budget	Expenses up to 12/31/2013	Expenses up to 12/31/2013 as % of Budget	Budget Balance	New Expenses for above mentioned reporting period	IP Commitments	Remarks
513AN Vocational training - Technical skills provided								
TEACHING, TRAINING EQUIPMENT	607400	1,611,840,000.00	0.00	0.00	1,611,840,000.00			
BOOKS, STUDENT SUPPLIES	612040	1,839,600,000.00	0.00	0.00	1,839,600,000.00			
IMPLEMENTING PARTNER NATIONAL PERSONNEL COSTS	614020	755,000,000.00	0.00	0.00	755,000,000.00			
IMPLEMENTING PARTNER TRAINING COURSE	614060	11,693,561,040.00	0.00	0.00	11,693,561,040.00			
LOCAL TRANSPORT (TAXI, RENTAL CAR, REIMBURSEMENT OF MII	624390	700,000,000.00	0.00	0.00	700,000,000.00			
TOTAL for 513AN		16,600,001,040.00	0.00	0.00	16,600,001,040.00	0.00		

GRAND TOTAL

16,600,001,040.00

0.00

0.00

0.00

Income and Expenditure Summary

ACCOUNT ACCOUNT DESCRIPTION

Grand Total:

EXPENSES  
0.00  
0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00

0.00





IP Financial Report # 1  
For Implementer 1124015  
VOCATIONAL TRAINING CENTRE, IS  
For Budget Year 2013

Operation: IRN ABC -  
Cost Centre: 33041 - IRAN, ISLAMIC REP OF, TEHRAN  
SITUATION: 1900 - ANNUAL BUDGET EXCOM APPROVED; PPG: IRNIB - Afghan refugees and asylum seekers; OBJECTIVE: 513 - Vocational training - Technical skills provided;

Reporting period from: to:  
Report Date:

Currency: IRR  
Run Date: 02/12/13 07:02:40

BU/Agreement No: 0000000137  
GOAL: PF - Protection and mixed solutions; OBJECTIVE: 513 - Vocational training - Technical skills provided;

Description	Account	Budget	Expenses up to 12/31/2013	Expenses up to 12/31/2013 as % of Budget	Budget Balance	New Expenses for above mentioned reporting period	IP Commitments	Remarks
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For completion by the Implementer

(A) Last installment received from UNHCR:  
(B) Previous installments received from UNHCR:  
(C) Interest Earned:  
(D) Miscellaneous Income:  
(E) Total Income: (A + B + C + D)

0.00

(F) Less: Total Expenses:  
(G) Balance due to UNHCR:  
(H) Balance due from UNHCR:  
(I) Acquisition value of Assets under the Implementer's custody (List Attached)

0.00  
0.00  
0.00

If expenses are incurred in a currency other than the currency in which the installment has been remitted, please indicate exchange rate(s) used and attach copies of the relevant bank slips.

I hereby certify that the information provided in this report is based on the Implementers books of accounts and truly reflects the financial situation of the project. I confirm that all UNHCR funds have been used for the intended purposes and in accordance with the IP Agreement. I also confirm that any UNHCR assets in the Implementer's custody are safeguarded. I am aware that any ineligible or unauthorized expenditure may be rejected by UNHCR and the funds recovered

Name:

Signature:

Title:

Date:

Place:









IP Financial Report # 1

For Implementer 1124015

VOCATIONAL TRAINING CENTRE, IS

For Budget Year 2013

Reporting period from: to:

Report Date:

Operation: IRN ABC -

Cost Centre: 33041 - IRAN, ISLAMIC REP OF, TEHRAN

SITUATION: 1900 - ANNUAL BUDGET EXCOM APPROVED; PPG: IIRNB - Afghan refugees and asylum seekers; GOAL: PF - Protection and mixed solutions; OBJECTIVE: 513 - Vocational training - Technical skills provided;

0000000137

IRN01

BU/Agreement No:

Currency: IRR

Run Date: 02/12/13 07:02:40

Description	Account	Budget	Expenses up to 12/31/2013	Expenses up to 12/31/2013 as % of Budget	Budget Balance	New Expenses for above mentioned reporting period	IP Commitments	Remarks
-------------	---------	--------	---------------------------------	---	----------------	--	-------------------	---------

For Completion by the UNHCR Approving Officer

1. I approve the recording in UNHCR accounts, of the disbursements reported by the Implementer, in the amount of \_\_\_\_\_

2. I approve the remittance of \_\_\_\_\_ as a further installment/a final payment to the Implementer.

3. I instruct that an amount of \_\_\_\_\_ be recovered from the Implementer.

Name:

Signature:

Title:

Date:

Place:



## IMPLEMENTING PARTNER REPORT, Part 2 – Narrative Reporting

Title of the Project:	[enter the title of the Project]
Partner Agreement No.:	[enter MSRP IP Agreement reference number here]
Implementer:	[enter MSRP IP full name and implementer code here]
Reported by:	[enter IP reporter first and last name]
Reporter title:	[enter IP reporter's title]
Operation:	[enter Focus Operation name here]
Budget Year:	[enter budget year here]
Period covered by the Report:	[enter the period covered by the Report]
Date Report Submitted:	[enter the date when the Report is submitted]
Pillar:	[enter the Pillar name]
Cost centre(s):	[enter the Cost Centers names]

### 1. Operational Project context - changes

Indicate if there have been any changes in the general situation or context of direct relevance to the implementation of this project.  
[TEXT HERE]

### 2. Changes in Population targeted by the Project

#### 2.1 [Targeted Population group name]

- a) Indicate changes which may have occurred in the population profile and how this may have affected the project. The Implementing Partner should explain differences between the actual number of beneficiaries and the planned number, if applicable.  
[TEXT HERE]
- b) Provide demographic data pertaining to the population/s targeted by this project (one table for every Population Planning Group assisted under this project).

Age Group	Name of Population Planning Group:			
	Male		Female	
	in numbers	in %	in numbers	in %
0-4				
5-11				
12-17				
18-59				
60 and >				
<b>Total:</b>				
Project Sites:				

### 3. Implementation Arrangements - changes

Describe any changes to implementation arrangements that have affected the completion of the agreed outputs.  
Propose if any changes have to be made during implementation.

### 4. Related Inputs and Projects –changes



*Provide details of changes in the availability of resources (financial, in kind and staffing) from non-UNHCR sources that have affected/contributed to project implementation*  
[TEXT HERE]

**5. Overall impact of the Project**

*a) Summarize the impact of the project on the situation of the targeted population, considering UNHCR commitment to Age, Gender, Diversity Mainstreaming.*

[TEXT HERE]

*b) Summarize lessons learned and recommendations for the future. (This section must be filled in the last project report or when deemed important)*

[TEXT HERE]

**6. References and annexes attached.**

*Provide reference to any supporting documents. This information will be retained outside of Focus.*

[TEXT HERE]

  B.D.



## 7. Actual Progress Achieved towards Planned Results

[PPG name]

[Goal name]

[Rights Group name]

<b>Objective: [Objective name]</b>	
<b>Problem description:</b>	[From Project description document]
<b>Intended impact:</b>	[From Project description document]
<b>Actual impact:</b>	[Text here]
<b>Impact Indicator(s)</b>	<b>Data capture level</b>
[Indicator name]	[Site name when applicable]
	<b>Actual ( _ or _/ )</b>
	[Value, no text]

<b>Report on the progress achieved:</b>			
[Text here]			
<b>Performance Indicator(s)</b>	<b>Site</b>	<b>Target</b>	<b>Actual progress ( _ or _/ )</b>
[Performance Indicator name]	[Site name when applicable]	[Target value]	[Value, no text]

<b>Activities</b>	<b>Site (Optional)</b>	<b>Start date</b>	<b>End date</b>	<b>Status</b>
[Activity name]	[Site name when applicable]	[Calendar value]	[Calendar value]	[Not started / In progress, Completed, Cancelled]